Friday 09 October 2026

KILMINGTON SCHOOL PTFA AGM

Attendees:

Mrs White, Hana, Hannah, Lizzie, Lucy and Natalie

Apologies from Charlotte, Dave and Anneka

Chairs Comments:

Hana as acting chair welcomed everyone and thanked everyone for their efforts last year.

New events included the village bake sale which sadly wasn't as successful as hoped. Anneka had success in applying for a Tesco's grant and the in-house PTFA fun day was enjoyed by everyone and would be good to repeat.

Lizzie added that there were improvements made to the information on the school website over the year but a lot more opportunities to advertise what we do.

Treasury Report

Hannah ran through the report and congratulated on meeting the brief last year of a fallow year. 2025-26 was the first time the PTFA had management to fundraise more money than it spent since COVID, ending with a surplus of £1,227.17. Please find the treasury report included in the 2026 PTFA documents on the school website.

There was discussion regarding designated and not designated funds. Previously the PTFA had a designated fund for the playground. Following the purchase of the library sheds the designated fund is below £500, the members agreed this could be now merged with the undesignated funds providing we remain mindful on what we are spending money on. Those attending agreed to keep a £2,000 reserve fund.

Hannah will aim to get the accounts audited this year and will send the accounts to the Charity Commission by their deadline. She has renewed the gambling license and other subscriptions required. Hannah will update the Charity Commission details following confirmation on Committee Members.

Matters Arising

Tesco's/Groundworks Grant - Lizzie updated the committee that the PTFA has £1,500. A report on what we spent it on will be due in 6 months (deadline 1 April 2027) and money needs to be spent ideally within this time but max within a year. The bid was 'pure imagination' and the acceptance forms stated we'd bring stories to life and spend the money locally.

The members suggested theatre trips for KS1, story workshops for KS2 (Mrs White suggested the Bank of Dreams and Nightmares from Bridport), author visits (Emma Carrole). Ideas will be explored and discussed at the first Committee Meeting of the year.

ACTION – all committee members to explore ideas for the grant money, KS1 and KS2 split incl estimated cost.

Heat Management - following last year's high temperatures and discussions on heat management the members suggested trying to fund a solution as part of this years

fundraising. Lizzie suggested getting a company to assess the space and advise on the right solution, she made an initial suggestion of Total renewables as they are based in the village. Hana suggested getting a company to match fund what we raise and suggested palmer's brewery as a possibility. It was also suggested that we should have a thermometer or similar visual representation of fundraising success.

ACTION – Lizzie to contact total renewables

Cake Sales Allergen information - Hana reminded everyone that allergen info needs to be clear at all the bake sales. Suggestions were made to send reminder letters with tear off allergen info and Hannah said she would be able to make some pre printed labels. Lucy has a template that she will share.

POST MEETING NOTE: sadly, due to a new policy decision by the school federation. No homemade cakes are to be sold at bake sales. The Committee has therefore decided to stop the school cakes sales.

Spending requests

Bournemouth Symphony Orchestra - Mrs Burleigh has secured tickets for Osprey class to see Bournemouth Symphony Orchestra. The intent is to charge the children £5 which will cover part of coach cost leaving the PTFA to cover the remaining cost of £270-300. The committee agreed.

Letter from Santa and gift for classes- PTFA agreed to fund this. All agreed it was better than individual gifts and meant the class has another opportunity to get something they want/need. Strict limit of £30 per class (total £120), anything over this the PTFA will not fund.

Class Projects – Request for £30 per class (total £120).

Newspaper subscription – Request for 'first news' subscription £160.

ECO club – Request for some brooms to help clear up. Lizzie suggested a new/additional watering can may also be useful. Hana also mentioned we'd agreed to replace the broken flower barrels. Hannah mentioned she may be able to get replacement barrels.

ACTION: Hannah to follow up on new barrels after speaking to Sara.

Sensory items in the Crows Nest (the pod). Request to make this space more of a sensory safe space. Mrs White to provide ideas or links to what she would like and the Committee will make a decision at the following Committee Meeting.

ACTION: Mrs White to decide on sensory items and get estimate costs.

Funding for class trips - the members agreed in principle as the Tesco's/Groundworks funding will be covering the PTFA fun day, but depends on costs involved. Committee to discuss budget at the first meeting.

Committee and Officers

All Committee members and officers stood down.

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Hana nominated herself for chair, no other nominations. Members were happy for Hana to continue and seconded her nomination.

Hannah nominated herself for Treasury; no other nominations; members seconded.

Lizzie nominated herself as Secretary; no other nominations; members seconded.

Hana mentioned that both Charlotte and Anneka wanted to be Committee Members and were seconded by the group.

Natalie and Lucy nominated themselves as Committee Members. Nominations agreed by those attending and seconded.

Natalie mentioned that Dave would also like to continue as a Committee Member. The group seconded.

ACTION: Lizzie to ask those on the PTFA Committee WhatsApp group for anyone else wishing to continue as committee members.

ACTION: Lizzie to make PTFA Committee Member poster with photos of individuals (without kids) so parents and teachers know who to speak to.

ACTION: Lizzie to remove non Committee Members from the Committee WhatsApp group.

Fundraising/dates to note for 2026/27

Second hand coat sale - minimal amount raised last year but worked well in conjunction with bags2school collection. Would do again if we get a clothing collection during the Autumn.
Bags4school - discussed how disappointing this was last year with a change to £/kg Committee suggested looking into alternative companies before setting up any dates. ACTION – Lizzie to look into other clothing collections.
~~**School cake sale #1**~~ **CANCELLED** ~~**Friday 13th November** – Kingfishers and Jackdaws.~~
Wreath Making workshop **Thursday 3rd December** – £45 per person, max 20 spaces. Bookable via link or by contacting the PTFA committee.
Committee Meeting #1 **Tuesday 10 November** 3:30-4:30
PJ day - money raised to buy items for the hampers. **Friday 27 November**
~~**School cake sale #2**~~ **CANCELLED** ~~**Friday 11 December** – Pipits and Osprey~~
Christmas Hampers and Raffle Agreement to ask local businesses for hampers - Millers, Grazing Cow, Felicities, Busy Bee were mentioned. Committee agreed not to pay for printed tickets. Lucy offered to make some. Raffle to take place **Wednesday 16 December** Pub evening to wrap hampers - **8th or 9th December tbc**
Carole Service Refreshment Refreshments and hamper raffle tickets to sell at the afternoon performance.

Tuesday 15 December
Spring summer ideas – to be confirmed during terms Committee Meetings
Grow a £1 - Lucy suggested an opportunity for kids to raise money. We provide the a letter and £1 to each child and they must come up with an idea on how to grow it, use the £1 to make more.
Easter Bingo - Bingo instead of an Easter raffle this year.
Summer Raffle – selection of prizes from local businesses.

Any Other Business

Hana requested that the KS2 secret Santa prizes increase to £4 as it's very difficult to find something for £3. Mrs White agreed.

Hana mentioned a previous request to ask the parents about what they may be willing to contribute to PTFA fun day events. There were suggestions that this could be expanded to cover pre school/after school childcare needs and any school uniform needs (jumpers and cardigans) we could then help with.

Hana closed the meeting and thanked everyone for coming.